



## EASTMONT PRE-SCHOOL

32 Frank Street Vermont VIC 3133  
Telephone & Fax: 03 9874 4044  
enquiries@eastmont.org.au  
www.eastmont.org.au  
ABN:97 193 039 590

# Completing the Application Form

### ALLOCATION OF PLACES:

Eastmont Pre-School Association is responsible for allocating places according to the Eastmont Pre-School policy and selection criteria.

**It is recommended you obtain and read a copy of the Enrolment Policy & Criteria for selection prior to applying.**

### PROCEDURE:

- Applications will be accepted from a child's second birthday and will not be processed prior to this date.
- Only one application per child will be accepted.
- Applications can only be made for one year each of three year old and /or four year old preschool.
- Children will have access to one year only of 3 year old preschool prior to 4 year old preschool.
- Applications close 31st MAY the year prior to entry. Applications received after this date will be placed on a wait list.
- A non-refundable application fee must be included with the application.
- You must provide a residential address.
- Submitting this application is not a guarantee of preschool placement.
- During June and July of the year prior to entry, Eastmont Pre-School will determine places and notify successful applicants.
- If successful, you will be required to accept a position by forwarding a deposit to Eastmont Pre-School. (details will be provided in your letter of offer)
- Eastmont Pre-School will notify unsuccessful applicants and it is recommended you contact WPSA for alternatives.

### ELIGIBILITY/YEAR OF ENTRY:

- To be eligible for preschool your child must turn 3 or 4 years of age on or before April 30 the year in which they will attend 3 or 4 year old preschool respectively.
- Please note that your child must be three years of age before commencement in a 3 year old program.
- The Department of Education and Early Childhood Development (DEECD) Policy allows funding for one year only of preschool per child in the year prior to school entry.

### SUBMITTING YOUR APPLICATION:

Please complete the application form and return it to:  
Enrolment Officer  
Eastmont Pre-School  
32 Frank Street  
Vermont VIC 3133

### \$10 ADMINISTRATION FEE

A \$10 per child, non-refundable application fee, payable by cheque, money order or direct EFT to Eastmont Pre-School Association, must accompany the application form.

Any enquiries, or if you require support and/or an interpreter to assist you with the enrolment process please contact: [enrolment3yo@eastmont.org.au](mailto:enrolment3yo@eastmont.org.au) or [enrolment4yo@eastmont.org.au](mailto:enrolment4yo@eastmont.org.au)

For further details on Eastmont Pre-School visit [www.eastmont.org.au](http://www.eastmont.org.au)

Whitehorse Pre-School Association: [www.wpsa.com.au](http://www.wpsa.com.au)

Please retain the confirmation letter, together with this information sheet as your record of application. The personal information requested is being collected by the Eastmont Pre-School Association for preschool services in Whitehorse and will be used by the Eastmont Pre-School Association for that primary purpose or directly related purposes. The Eastmont Pre-School Association will not divulge this information to any other organisation or authority. Requests for access and/or correction of applications should be made to the Eastmont Pre-School.